



CommunityLinks

## Snow Angel Position Description

**Position Title:** Snow Angel

**Purpose:** The Snow Angel program is a snow removal program for community members who reside in Airdrie and area that are not able to remove snow on their property by themselves. There is no cost to the community member to utilize the program.

### **Duties and Responsibilities:**

- Clear snow within 24 hours after a snowfall ends, except when there is an exceptionally heavy snowfall over an extended time and snow may need to be removed during the snow fall.
- Record volunteer hours and report monthly to Volunteer Coordinator.
- Comply with and honour the Mandate, Mission & Vision of Community Links.
- Abide by Community Links Code of Conduct and Statement of Confidentiality.
- Treat clients, other volunteers and staff with respect and dignity.
- Inform the Volunteer Coordinator in a timely manner of illness, vacations or extended periods of time away that may require a substitute Volunteer.
- Give clear messages about what your role is, what you can or cannot do, and agency policies.
- Carry a cell phone.
- Report any concerns to the Volunteer Coordinator as soon as possible.
- Follow Community Links Emergency Procedures.
- Attend Orientation & Training (as applicable).

### **Snow Angel Volunteers are unable to:**

- Accept private work and/or extravagant gifts from clients.
- Give out personal information such as home phone number and address.
- Enter the community member's home.

### **Benefits:**

- Make a difference in your community and provide a valuable service
- Be part of a successful agency
- Feel the personal satisfaction of helping others
- Opportunity to become aware of social issues
- Gain volunteer experience & enhance resume



**Skills, Qualifications and Eligibility Requirements:**

- Must be 11 years of age or over
- Physically able to shovel and lift snow
- Volunteer must be reliable and trustworthy

**Time Requirements:**

- Must commit to being a Snow Angel for the entire snow season
- Each time shoveling will vary depending on the amount of snow and size of area to clear

**Supervision:**

**Michelle Carre**

Volunteer Coordinator

403-945-3924

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**Screening Required (Level 1)**