

Respite Worker Casual Part Time



CommunityLinks

Strong Individuals
Strong Families
Strong Communities

Community Links is a non-profit agency providing a variety of programs and services that meet the needs of our community members in all stages of life... from birth to seniors.

Community Development Services is seeking a Respite Worker on a casual part-time basis.

QUALIFICATIONS

- High school diploma or equivalent
- Level 1, 2 or 3 Early Childhood Education Certification an asset
- 3 – 5 years' experience working with children, families and/or seniors
- Knowledge of child development, parent child relationships, family dynamics, seniors and culturally diverse communities
- Ability to work flexible hours, (includes daytime with occasional evening/weekend hours)
- Clear Criminal Record Check and CFS Intervention Check
- ASIST (Applied Suicide Intervention Skills Training) an asset
- Current First Aid, CPR & AED
- Valid driver's license with insured, reliable vehicle

DESCRIPTION

This program consists of two components:

1. *Family respite* - this program supports families by providing care of children, ages 0 - 12 years of age (inclusive), either in the home or at one of the Community Links office
2. *Senior respite* - this program provides support to individuals who are the primary caregiver of an adult over 65 years of age

Staff involved in this program also provide child care support to groups being offered through Community Links on an as needed basis.

Essential Requirements and Responsibilities include:

- To provide outstanding attentive in-home or in office care to children and seniors
- Provide respectful, non-judgmental services to children, seniors and their families
- Excellent interpersonal and communication skills
- To be sensitive to individual needs, compassionate, kind and respectful
- Prompt in keeping appointments and adhering to agreed upon schedules
- Ability to work independently and as a team member within the organization and with other community members
- Strong organizational skills and comfort working in a dynamic, evolving setting
- Working knowledge of the internet

Terms: to begin immediately

Closing Date: When suitable candidate found

Please submit your resume with cover letter to: Suzanne Howe, Administrative Services Manager Community Links, 211 – 125 Main Street N, Airdrie, AB. T4B 0P7, Fax: 403-945-3901 or e-mail: suzanne@nrvc.ab.ca

To learn more about Community Links please visit our website at www.nrvc.ab.ca (**Note: Only those applicants selected for an interview will be contacted. No Phone Calls Please**)